Creating an Account on SGIA.org

1. First, go to the www.sgia.org and select “Sign In” at the top right corner:

2. After you select “Sign In”, you will be sent to the below screen. To create a NEW account, select “Don’t have an Account?” from the selections below.

3. You will be sent to a “Create My Account” screen, where you will fill in your mailing and billing information, as well as create a password and login information as seen below.
4. The email and password you select in this step will be the information you will use to sign into the SGIA.org website. Once the information is filled in following the prompts, select “Create Account” to complete your registration.

**Forgotten Password:**

1. If you have forgotten your selected password, please follow these steps. Follow the steps to the login screen and select “Forgot Your Password?” as seen below:

2. You will be sent to a screen that will allow you to enter an email address to reset the password. The email address you enter will receive an email to reset the password for the account.
3. If you have selected to reset your password and no longer desire to, you can select “Nevermind, I’ve remembered my password” to cancel.

**NOTE**: the email you enter must be the username used on the account, or you may not receive an email to reset your password (below banner).

4. After you’ve put in the correct email, you will receive an email with a reset link. As you see below, follow the prompts to reset your password.

If you have any questions about creating an account or have issues resetting your password, please reach out to the SGIA Assist Desk or the Member Services Team:

**SGIA Assist:**
- P: (703) 385-1335
- E: assist@sgia.org

**Becca Moss, Membership Coordinator**
- P: (703) 359-1367
- E: becca@sgia.org

**Taylor Mitchell, Membership Assistant**
- P: (703) 359-1304
- E: tmitchell@sgia.org